

MAYOR
Hal J. Rose

DEPUTY MAYOR
Andrea Young

COUNCIL MEMBERS
Diana Adams
Pat Bentley
John Dittmore
Daniel McDow
Stephen Phrampus



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PARKS AND RECREATION ADVISORY BOARD

MINUTES

May 11, 2022

1. CALL TO ORDER

Chairman Curry called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE AND ROLL CALL

Chairman Curry led in the Pledge of Allegiance.

Members present: Linda Palardy, Diana Adams, Jack Masson, Sandy Carbon, Donald Curry, Linda Smura. Motion made by Chairman Curry to excuse Kimberly McGibany, seconded by Member Adams, Motion carried 6-0.

Also present: Council Liaison Daniel McDow, Assistant City Manager Tom Bradford, Parks & Recreation Director Richard Boprey, and Special Projects Coordinator Sandi Wood.

3. INTRODUCTION OF GUESTS

Chairman Curry acknowledged City Council Liaison Daniel McDow.

4. APPROVAL OF MINUTES FROM MAR 9, 2022

Chairman Curry advised that the meeting minutes from March 9, 2022 failed to include the statement that Chairman Curry toured the parks and provided a list of park items that needed attention to the Parks and Recreation Director Boprey. Member Masson made a motion to accept the minutes of the March 9, 2022 meeting with corrections, seconded by Member Palardy. Motion carried 6-0

5. NEW BUSINESS

A. Review and recommendation of playground for Clements Wood Park

Parks and Recreation Director Boprey provided 3 quotes from GameTime, Burke and Rep Services. Parks & Recreation Director Boprey mentioned that none of the quotes included mulch but advised the City would absorb the cost of that as we already have a good relationship with mulch vendor. Director Boprey recommended the GameTime as they will

breakdown, haul away and replace swings, the other companies didn't offer that service. One company is over budget by 10k, and the third company wanted to include ropes in components of the playground. Ropes are not recommended as they can be a safety and liability issue.

A member asked about the border to playground, Director Boprey advised we would keep current border. Leaving current borders in place will allow for growth and ramp access to a future pavilion connected to the playground and restrooms via sidewalk. Chairman Curry asked about permitting and plans. Director Boprey advised the City would take care of those at no cost to the company. Also once the contract is signed, we should not be charged extra for the rising price of gas. Member Masson asked about shade for the playground. Director Boprey advised there are plenty of trees around. Also asked if mulch is ADA compliant. It is compliant and will be measured on a regular basis and more added as necessary. A member asked if all playground equipment was ADA compliant and still visible for police to see through the playground area. A member asked how far the playground equipment from the ramp to the edge of playground. Director Boprey advised there will be sidewalks and they will come to the edge of the playground. Member Adams made a motion to recommend GameTime for the purchase and installation of the playground at Clements Wood Park. Member Carbon seconded. Motion passed 6-0.

B. Receive information provided for Comprehensive plan (walking/bike trails)

Assistant City Manager Bradford advised that the information is provided in the Comprehensive Plan (undergoing revision) for the new Town Center. The planners prepared a report referencing elements of the Comprehensive Plan that addresses interconnectivity for sidewalks and trails. An attachment provided a diagram where sidewalks/trails were indicated. This is a no action item and used for information only.

City Council Liaison McDow recommended that we address this in the future. Are the outlines included in the package existing or proposed? They are both. Also indicated they are not all owned by the City. A member suggested we could use mile markers for existing paths that show an overall connectivity. Another member stated that it would be a good idea to include water stations and a small shelter of some description along the path to offer cover for walkers/bikers from the weather. A member asked Mr. Bradford about a completion date and there is not one at this time. Chairman Curry advised that the Board would accept the information provided.

C. Parks Master Plan

Assistant City Manager Bradford provided a hand out and advised one of the discussions in City Council meetings is how to achieve "next level" for our parks. Staff recommended a Parks Master Plan for our existing parks by reaching out to the community, current planners and developers to get an idea of the improvements and following the developers 10 step process. Assistant City Manager Bradford recommend the board move forward to approve budgeting for master plan for next fiscal year and move forward with Master Plan for the Parks. Included in the handout is a recommend dollar amount and timeline. A member asked if Adkins was the recommended developer or if it needed to go out for RFQ. It is recommended to stay with Adkins.

6. PARKS AND RECREATION UPDATES

A. Receive update on splash pad.

Director Boprey advised on the status of the splash pad. During the Building Department inspection of the structure the required additional grounding to help prevent electrical shock. There was a change order issued in the amount of \$4,800.00 to dig trenches and install the grounding wire and additional concrete. Director Boprey then advised the installation of the electronics will be after the shade structure is up and then the flooring will be reinstalled. After the construction of shades and flooring, the components will need to be cleaned and installation/testing of the remainder of the components. A member asked if there was anything we can do to prevent lightning from striking twice. Mr. Bradford advised that we have added surge protectors on all equipment and there are lightning rods placed strategically throughout the city, but no, there is nothing that can prevent another lightning strike, but we are continually looking for improvements.

B. Receive updated I-95 status

Director Boprey advised that the company that took care of the mowing at I-95, DBI, went bankrupt and a new company has been contracted by the FDOT. Director Boprey has a FDOT approved contractor, Midwestern Construction to trim the palm trees on the slopes. Midwestern have come out to spray herbicide on the trees and mulch the base of the trees. The parks maintenance crew has cleaned and hauled several trailer loads of garbage in the absence of the FDOT contractor. We are waiting on the new FDOT contractor to mow the I-95 area.

C. Receive update of Board provided list of park Items

Director Boprey advised that the Parks and Recreation maintenance crew had completed most items on the list and advised the Chairman to come to speak with him about any additional items.

6. PUBLIC COMMENTS

There were no public comments.

7. ADJOURNMENT

There being no further business, Member Carbon made a motion to adjourn the meeting. Seconded by Member Adams. Motion carried 6-0.

The meeting adjourned at 7:32 p.m.

The next scheduled meeting will be July 13, 2022 at 6 p.m.