

West Melbourne-Brevard County
Joint Community
Redevelopment Agency

Chairman, Hal J. Rose
Vice Chairman, John Dittmore
Daniel Batchelder
Pat Bentley
Daniel McDow
Stephen Phrampus
Andrea Young
Kristine Zonka



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MINUTES

March 2, 2021

1. CALL TO ORDER

Chair Rose called the workshop to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION

Chair Rose led the Pledge of Allegiance followed by a moment of silence.

3. ROLL CALL

Attending: Chair Hal Rose, Vice Chair John Dittmore, and Board Members Daniel Batchelder, Pat Bentley, Daniel McDow, Stephen Phrampus, and Andrea Young.

Absent: Board Member Kristine Zonka.

Board Member Young moved to excuse Board Member Zonka. Chair Rose seconded the motion, which passed with a 7-0 vote.

Also present: City Manager Scott Morgan, City Attorney Morris Richardson, Finance Director Margi Starkey, Information Technology Director Tom Bradford, and City Clerk Cynthia Hanscom.

4. APPROVAL OF DECEMBER 15, 2020 MINUTES

Board Member Young moved to approve the minutes of December 15, 2020, as written. Board Member Bentley seconded the motion, which passed with a 7-0 vote.

5. FY 2019-2020 Community Redevelopment Agency Annual Report

Planning Director Fischer presented highlights from the 2019-2020 Community Redevelopment Annual report. She provided information on the Community Redevelopment area and the finances and accomplishments.

Board Member Bentley asked how much cash was in the account. City Manager Morgan estimated there was \$900,000 but \$500,000 was a liability to the City to pay back the loan, per the agreement.

The Board discussed the method of appraisal by the Brevard County Property Appraiser and properties that are tax exempt because they are not-for-profit.

Chair Rose asked about the repair of the streetlights along U.S. 192, which was originally paid by the Community Redevelopment Agency. City Manager Morgan indicated that the insurance company of the individual causing the accident and damaging the streetlight paid for the repairs/replacement. Currently, they had collected for all of the costs incurred by damage to the streetlights.

Board Member Bentley moved to receive and file the annual report of the West Melbourne/Brevard County Joint Community Redevelopment Agency. Vice Chair Dittmore seconded the motion, which passed 7-0.

6. COMMUNITY REDEVELOPMENT AGENCY FINANCIAL AUDIT

Yvonne Clayborne with Carr Riggs & Ingram distributed the required communications letter and audit report for the Community Redevelopment Agency. She stated this year there was a new statute under Section 163 which required a separate audit opinion management letter and compliance report. She pointed out that the audit opinion states that all financial statements are in compliance. She also stated the audit had no significant deficiencies or material weaknesses or non-compliance. In addition, the management letter included that there were no internal control findings.

Chair Rose asked about the money that was being used for transportation improvements by the County. City Manager Morgan reminded the Board that a 2018 agreement provided a reduced County contribution from the original 2013 agreement with the difference used for road improvements in the City. He stated they had reviewed and tracked those dollars and none of the funds have yet to be spent. He noted that this would not be reflected in the City's financial records because it was County dollars.

Board Member Young moved to receive the annual financial audit for the Joint Community Redevelopment Agency. Board Member Phrampus seconded the motion, which passed with a 7-0 vote.

7. PUBLIC COMMENTS

There were no comments from the public.

8. ADJOURNMENT

There being no further business, the meeting adjourned at 6:19 p.m. The next meeting of the Community Redevelopment Agency is scheduled for Tuesday, May 18, 2021, at 6:00 p.m.