

MAYOR
Hal J. Rose

DEPUTY MAYOR
Stephen Phrampus

COUNCIL MEMBERS
Diana Adams
Pat Bentley
Daniel McDow
John Dittmore
Andrea Young



West Melbourne

F L O R I D A

Recreation Department
Rich Boprey, Parks & Recreation Director
Veterans Memorial Complex
2285 Minton Road
West Melbourne, FL 32904
Phone (321) 837-7779
Fax: (321) 768-2390
www.westmelbourne.gov

PARKS AND RECREATION ADVISORY BOARD

MINUTES

January 11, 2023

1. CALL TO ORDER

Chairman Curry called the meeting to order at 6:02 p.m.

2. PLEDGE OF ALLEGIANCE AND ROLL CALL

Chairman Curry led in the Pledge of Allegiance.

Members present: Amy Murphy Donahue Benet, Sandy Carbon, Gail Jackson, Linda Palardy, Linda Smura. Member McGibbany arrived at 6:07 pm.

Also present: Assistant City Manager Tom Bradford, Parks & Recreation Director Richard Boprey, and Special Projects Coordinator Sandi Wood.

3. INTRODUCTION OF GUESTS

Chairman Curry acknowledged Council Member Andrea Young.

4. PUBLIC COMMENTS

Council Member Adams arrived at 6:07 pm. Council Member Adams advised that she has recently spoken with several local veterans to see if they were aware of the Veterans Memorial Complex and what they would like to see from their community in the future. The responses were varied and included involvement in the Honor Flight, a walking rock garden, some personal plaques based on the community. Council Member Adams stated that is wasn't an organized group she spoke with and no one had a particular item or activity they wanted to see implemented. Chairman Curry stated that we encourage the public to attend our meetings to participate and express their thoughts and concerns.

5. APPROVAL OF MINUTES FROM NOV 16, 2022

Chairman Curry asked if there were any questions or comments about the November 16, 2022 minutes, there were none. Member Palardy made a motion to accept the November 16, 2022 minutes, seconded by Member Carbon. Motion carried 6-0

6. OLD BUSINESS

A. Receive update on FL HB 105

Director Boprey updated report of FL HB 105 stated that every park has a no smoking sign and the difference between an ordinance and a resolution is the level of available enforcement. He has directed his staff to be courteous and ask people to please stop smoking, mostly without issues. It is not believed that at this time we need to change the ordinance.

Member Benet advised she has been at the park and asked teens at the skate park to stop vaping and they complied without a problem.

A motion was made by Member Benet to take no action at this time. Seconded by Member Carbon. Motion passed 6-0.

Chairman Curry recognized the arrival of Board member McGibbany at 6:07 pm.

B. Facility Rental Fees Review

Director Boprey advised that the staff put together and provide the Board with a list for comparison with local facilities. Staff found that some municipalities are also in the process of updating their fees due to the pandemic. Director Boprey requested more time to put together an updated list and expand the spreadsheet to include some updated information. Director requested to table this item to the next meeting. Member Carbon made a motion to table the item until the March 8, 2023 meeting, seconded by Member Smura. Motion passed 7-0.

7. PARKS AND RECREATION UPDATES

A. Receive information on the Home Depot Grant Project at Bryant Adams Park

Director Boprey advised that the Parks and Recreation Department had an offer from Home Depot to spend part of their Community grant money to update the area close to the tennis courts. The maintenance crew has removed the old bleachers and cleaned up the shrubs around the west end of the tennis/pickle ball courts. Home Depot will install new bleachers with shade outside the courts and benches inside the courts. The Department wants to move the dumpsters north of their current location and placed in a designated enclosure. Chairman Curry asked if there will be any cost to the City and Director Boprey advised there will be no cost to the City. Member Palardy asked if there were any plans to fix the area around the flag pole. Director Boprey advised that area does need help and is on our scope of projects in the future. Member Benet offered that the Eagle Scouts could possibly get involved in fund raising and repair of that area. Director Boprey said he appreciated the offer, but the flag pole area would be under Building Department permitting to be completed.

B. Receive update on Pickle Ball courts

Director Boprey advised that the fences are installed and they are close to completion. Varsity Courts have not been onsite for a couple of weeks as they are trying to catch up from the storms and rainy weather. Director Boprey then advised that Varsity Courts has pressure washed the courts and should be close to returning and complete the project by the end of January 2023.

C. Receive update on Westbrooke Bathroom Refurbishment

Director Boprey advised that MGM has installed the prison style white stainless steel bathroom fixtures. MGM have a few items to finish for completion of the project. The Parks Department will paint the floors/cubicles/walls and the outside of the building. Chairman Curry advised he was also there when the contractor was on site and he was able to see the newly installed fixtures and thought they looked good.

D. Receive update on Clements Wood Playground

Director Boprey advised that the installation is complete. There was a sizeable pile of concrete left over from the installation. The Public Works Department assisted in removing the concrete. There are 2 baby swings on order. A pole with a camera and a light has been installed to monitor the area.

E. Receive information on Playground Inspector Training

Director Boprey advised that the Parks and Recreation Department has registered John Keable – Parks Maintenance worker to attend a Certified Playground Safety Instructor course. The class is provided by the Florida Parks and Recreation Association in Oviedo, Florida, Feb 15-17, 2023.

6. NEW BUSINESS

There is no New Business.

Director Boprey advised that January 10, 2023 Health First held a Senior Walk with 70-75 people in attendance. We have received a lot of compliments on the Tree Lighting and Santa, who gave out 150 City provided goody bags. The Face Painter was popular and very busy. Director Boprey thanked Sandy Carbon and Linda Palardy for helping with the cookies and hot chocolate. Member Carbon stated that everyone had a great time and the event was awesome and surprised that no one had to pay for the event. Member Jackson stated that she was wondering how word gets out about events to the public.

Director Boprey advised that Sandi Wood typically updates the web site, we do not use Facebook or other social media platforms. Member Jackson was advised that there is a Friday Memo that the public can subscribe to. The memo provides a list of recent and upcoming events. Assistant City Manager Bradford advised that the calendar events from the web site gets automatically transferred to the Facebook page and that we are currently looking for additional ways to get the information out to the public.

7. ADJOURNMENT

There being no further business, Member Carbon made a motion to adjourn the meeting. Seconded by Chairman Curry. Motion carried 7-0.

The meeting adjourned at 6:48 p.m.

The next scheduled meeting will be March 8, 2023 at 6:00 p.m.