

MAYOR
Hal J. Rose

DEPUTY MAYOR
Andrea Young

COUNCIL MEMBERS
Diana Adams
Pat Bentley
John Dittmore
Daniel McDow
Stephen Phrampus



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CITY COUNCIL REGULAR MEETING

AGENDA

August 9, 2022, at 6:30 p.m.
City Council Chamber

For full agenda packet,
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1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION**
3. **ROLL CALL**
4. **PRESENTATIONS/PROCLAMATIONS/INTRODUCTIONS**

A. Presentation of Beautification Award

Mayor Hal Rose and Deputy Mayor Andrea Young will present a Beautification Award to Top Notch Lawn Care.

B. Introduction of New Employees *

Parks and Recreation Director Rich Boprey will introduce Maintenance Worker Dale Glowacki, who started with the City on June 27, 2022. Police Chief Rick Wiley will introduce Public Service Aide Jaidon Richards and Police Officers Nicholas Earl, Ryan Kruger, and Sean Carter, all who started August 5, 2022.

5. **PUBLIC HEARINGS**

A. Amendment to Subdivision Code to Update Recreation Fee

Recommendation: Hold a public hearing and adopt on second reading Ordinance No. 2022-17, amending City Code of Ordinances Section 86-64, Dedication of Parkland or Payment of Recreation Fee, by updating the fixed fee per acre when a developer elects to pay a recreation fee in lieu of dedication of parkland from \$80,000 to \$110,000.

B. ITG Mixed Use Office/Townhomes at Pinecrest

Recommendation: Continue the public hearings for the small scale comprehensive plan map amendment, development agreement and preliminary plat for the mixed use community called Townhomes at Pinecrest on ITG property and the code amendments to the Community Redevelopment zoning districts until September 21, 2022.

6. PUBLIC FORUM

Persons wishing to speak must fill out a Request to Speak form and hand it to the City Clerk. Comments will be limited to three (3) minutes per person. Public Forum will be limited to thirty (30) minutes.

7. CONSENT AGENDA

- A. Approve the Regular City Council meeting minutes for Tuesday, July 19, 2022.
- B. Adopt Resolution No. 2022-16 authorizing certain individuals to sign and countersign documents.
- C. Appoint Jennifer Curran to serve as the fifth member of the Police Officers' Retirement Board of Trustees for the remainder of an unexpired term ending November 19, 2022.
- D. Appoint Scott Morgan to serve as a resident trustee of the City of West Melbourne Police Officers Retirement Plan Board of Trustees, to fill the vacancy created by his retirement as City Manager, effective September 1, 2022 and for the remaining unexpired term through February 21, 2024.
- E. Receive and file the fiscal year 2022-2023 administrative expense budget for the West Melbourne Police Officers' Retirement Plan.
- F. Authorize the City Manager to execute an agreement with Varsity Courts for \$19,657 for conversion of two tennis courts to six pickleball courts at the Bryant Adams Park.

8. ACTION AGENDA

A. City Manager's Administrative Purchasing Limit

Recommendation: Approve the first reading of Ordinance No. 2022-18 increasing the City Manager's purchasing limit authority from \$15,000 to \$22,500 and set a public hearing and second reading of the ordinance for September 7, 2022.

B. Westbrooke Park Restroom Repairs

Recommendation: Authorize the City Manager to execute an agreement with MGM Contracting in the quoted amount of \$55,000 for repairs to the Westbrooke Park restrooms.

C. Mail Processing Contract for City Utility Bills

Recommendation: Award a contract for utility bill mail processing services to Promise in Brevard for an initial three-year term beginning September 1, 2022.

D. Task Order with Infrastructure Solution for Melbourne Estates

Recommendation: Authorize the City Manager to execute the professional engineering task order with Infrastructure Solutions Services (ISS) for the Melbourne Estates Flood Risk Reduction and Water Main Replacement Project in the not-to-exceed amount of \$405,725.

E. Appointment of WhiteBird PLLC Law Firm for Provision of Temporary Legal Counsel Services

Recommendation: Appoint the law firm of WhiteBird PLLC to provide temporary legal counsel services during the gap period between the current city attorney's resignation effective date and the appointment of a new city attorney.

F. Fell Road Extension Study

Recommendation: Authorize the City Manager to proceed forward with Option # 1 to extend Fell Road and request a Task Order proposal from Infrastructure Solutions Services (ISS) to design and engineer the full set of construction plans and specifications for bidding the project.

9. MANAGEMENT REPORTS

A. Third Quarter Budget Status Report

Recommendation: Receive the Quarterly Budget Status Report for the quarter ended June 30, 2022.

B. Third Quarter Police Department Report

Recommendation: Receive the Quarterly Police Department Report for the quarter ended June 30, 2022.

C. Quarterly Report on America's Best Value Inn *

City Attorney Morris Richardson will update Council on the status of the anti-crime measures put in place at the America's Best Value Inn.

10. CITY COUNCIL REPORTS *

Deputy Mayor Andrea Young
Council Member Daniel McDow
Council Member Diana Adams
Council Member Stephen Phrampus
Council Member John Dittmore
Council Member Pat Bentley
Mayor Hal Rose

11. ADJOURNMENT – TIME CERTAIN NOT LATER THAN 10:30 P.M.

* THERE ARE NO ATTACHMENTS OR BACKGROUND INFORMATION ON THESE ITEMS.

All persons wishing to be heard should appear in person at these hearings or send written comments to the City Clerk. All persons and parties are hereby advised that if they should decide to appeal any decision made by the City with respect to any matter considered at the public meeting or hearing described in this notice, they will need a record of the proceedings, and for such purpose, said person or party may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Chapter 286, Florida Statutes). In compliance with the American with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the City's ADA coordinator at 837-7774 at least 48 hours in advance of this meeting.