

MAYOR  
Hal J. Rose

DEPUTY MAYOR  
John Dittmore

COUNCIL MEMBERS  
Daniel Batchelder  
Pat Bentley  
Daniel McDow  
Stephen Phrampus  
Andrea Young



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## CITY COUNCIL REGULAR MEETING

### AGENDA

November 16, 2021, at 6:30 p.m.  
City Council Chambers

For full agenda packet,  
click this box

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION**

**3. ROLL CALL**

**4. PRESENTATIONS/PROCLAMATIONS/INTRODUCTIONS**

A. Proclamation for Wayne Cattell Day

Mayor Rose will present a proclamation to Wayne Cattell recognizing him for his accomplishments and contributions to the community in education and athletics.

B. Introduction of New Employee \*

Police Chief Rick Wiley will introduce Police Officer Donald May who started with the City on November 12, 2021.

**5. SELECTION OF DEPUTY MAYOR**

Recommendation: The City Council is requested to appoint one of its members to serve as Deputy Mayor for a one-year term.

**6. PUBLIC FORUM**

Persons wishing to speak must fill out a Request to Speak form and hand it to the City Clerk. Comments will be limited to three (3) minutes per person. Public Forum will be limited to thirty (30) minutes.

## **7. CONSENT AGENDA**

- A. Approve the Regular City Council meeting minutes for Tuesday, November 2, 2021.
- B. Receive the Annual Reports for the Auditor Review Committee and Police Officers Retirement Board of Trustees. No appointments are needed.

## **8. ACTION AGENDA**

- A. Fire Services Alternatives Analysis Selection

Recommendation: Authorize the City Manager to enter into an agreement with the Center for Public Safety Management, LLC (CPSM) to conduct the City of West Melbourne Fire Services Alternatives Analysis study.

- B. Meadowlane Avenue Forcemain Improvements Project

Recommendation: Award the bid for the Meadowlane Avenue Forcemain Improvements Project to Hinterland Group, in the amount of \$668,000 for the base bid only and not accept the bid Alt items A1-A13 and authorize the City Manager to execute a contract.

- C. Greenboro and Ellis Water Main Extension Project

Recommendation: Authorize the City Manager to execute the professional engineering task order with Infrastructure Solutions Services (ISS) for Greenboro Drive and Ellis Road Water Main Extension Project in the not-to-exceed amount of \$81,533.00.

- D. New Building Department Building

Recommendation: Determine to proceed with either Design-Build or Design-Bid-Build for the new Building Department Building.

- E. Headwall for Existing Drainage Pipe at NW Shannon Avenue

Recommendation: Award the contract to Don Luchetti Construction, Inc. in the amount of \$48,123.00 for the new headwall for existing drainage pipes located at the end of NW Shannon Avenue.

F. Purchase Spare Decorative Light Poles

Recommendation: Award the contract to TAG The Arnold Group of Florida, Inc. in the amount of \$59,315.00 for the Purchase three spare new pole assemblies each with decorative arm, decorative base, break-away couplings, and LED fixture. The sizes requested to purchase are: one 38-foot pole and two 23-foot poles.

G. Metro-Ethernet Implementation

Recommendation: Authorize the City Manager to execute an agreement with AT&T for implementation of two “Switched Ethernet on Demand” circuits, one between City Hall and Public Works and the other between City Hall and the West Melbourne Community Park.

H. Annual Report and Reappointments to the Board of Adjustment

Recommendation: Receive the annual report for the Board of Adjustment and make the following reappointments:

<b>Name</b>	<b>Appointment/Reappointment</b>	<b>Term Ending</b>
Rachel McCreary	Reappointment	November 30, 2023
Hugh Nicolay	Reappointment	November 30, 2023
Mary Renfro	Reappointment	November 30, 2023
Claudia Sprague	Reappointment	November 30, 2023

I. Annual Report and Reappointments to the Business Advisory Board

Recommendation: Receive the annual report for the Business Advisory Board and make the following reappointments:

<b>Name</b>	<b>Appointment/Reappointment</b>	<b>Term Ending</b>
Blaine Barton	Reappointment	November 16, 2021
Matthew Brothers	Reappointment	November 16, 2021
Brian DeGonzague	Reappointment	November 16, 2021
Allen Jean	Reappointment	November 16, 2021
Rusty H. Melle, II	Reappointment	November 16, 2021
Richard Naber	Reappointment	November 16, 2021
Ramses Rodriguez	Reappointment	November 16, 2021
David Rulli	Reappointment	November 16, 2021

J. Annual Report and Reappointments to the Code Enforcement Board

Recommendation: Receive the annual report for the Code Enforcement Board and make the following reappointments:

<b>Name</b>	<b>Appointment/Reappointment</b>	<b>Term Ending</b>
George Bosch	Reappointment	November 30, 2024
Chris Gibbs	Reappointment	November 30, 2024
Linda Palardy	Reappointment	November 30, 2024

K. Annual Report and Appointment to the Parks and Recreation Advisory Board

Recommendation: Receive the annual report for the Parks and Recreation Advisory Board and make the following appointments and reappointments:

<b>Name</b>	<b>Appointment/Reappointment</b>	<b>Term Ending</b>
Diana Adams	Appointment	November 30, 2023
Sandy Carbon	Reappointment	November 30, 2023
Donald Curry	Appointment	November 30, 2023
Kimberly McGibany	Appointment	November 30, 2023
Linda Palardy	Reappointment	November 30, 2023
Linda Smura	Reappointment	November 30, 2023

L. Annual Report and Reappointments to the Planning and Zoning Board

Recommendation: Receive the annual report for the Planning and Zoning Board and make the following reappointments:

<b>Name</b>	<b>Appointment/Reappointment</b>	<b>Term Ending</b>
Robert Brother	Reappointment	November 30, 2023
Jim Liesenfelt	Reappointment	November 30, 2023
Jennifer Spagnoli	Reappointment	November 30, 2023

M. Council Member Appointments to Various Boards and Committees

Recommendation: Council is asked to make appointments for representation by Council Members or City Officials to various boards and committees, as well as liaisons to other agencies and City advisory boards and committees.

**9. CITY COUNCIL REPORTS \***

Council Member Pat Bentley  
Council Member Andrea Young  
Council Member Daniel McDow  
Council Member Stephen Phrampus  
Council Member Daniel Batchelor  
Council Member John Dittmore  
Mayor Hal Rose

**10. ADJOURNMENT – TIME CERTAIN NOT LATER THAN 10:30 P.M.**

\* THERE ARE NO ATTACHMENTS OR BACKGROUND INFORMATION ON THESE ITEMS.

All persons wishing to be heard should appear in person at these hearings or send written comments to the City Clerk. All persons and parties are hereby advised that if they should decide to appeal any decision made by the City with respect to any matter considered at the public meeting or hearing described in this notice, they will need a record of the proceedings, and for such purpose, said person or party may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Chapter 286, Florida Statutes). In compliance with the American with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the City's ADA coordinator at 837-7774 at least 48 hours in advance of this meeting.