

MAYOR
Hal J. Rose

DEPUTY MAYOR
Stephen Phrampus

COUNCIL MEMBERS
Diana Adams
Pat Bentley
John Dittmore
Daniel McDow
Andrea Young



CITY HALL
2240 Minton Road
West Melbourne, FL 32904
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BUSINESS ADVISORY BOARD

AGENDA

April 24, 2023
Council Chambers
6:30 p.m.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ADOPTION OF MINUTES**

The Board is asked to approve the minutes from February 27, 2023.

5. **OLD BUSINESS**

None.

6. **NEW BUSINESS**

- A. Update on Capital Improvement Projects

Recommendation: Receive a presentation on future capital improvement projects. Information will be provided at the meeting.

- B. Comprehensive Plan Update

Planning staff will be in attendance to provide an update on the comprehensive plan and ask Board members for input.

- C. Future Meetings of the Board

Board members are asked to discuss the format for future meetings of the Board.

7. PUBLIC COMMENTS

8. ADJOURNMENT

The next meeting of the Business Advisory Board is scheduled for Monday, June 26, 2023, at 6:30 p.m.

All persons wishing to be heard should appear in person at these hearings or send written comments to the City Clerk. All persons and parties are hereby advised that if they should decide to appeal any decision made by the City with respect to any matter considered at the public meeting or hearing described in this notice, they will need a record of the proceedings, and for such purpose, said person or party may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Chapter 286, Florida Statutes). In compliance with the American with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the City's ADA coordinator at 837-7774 at least 48 hours in advance of this meeting.

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BUSINESS ADVISORY BOARD

MINUTES

February 27, 2023

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice-chair DeGonzague called the meeting to order at 6:33 p.m. and led the pledge of allegiance.

2. ROLL CALL

Present: Vice-Chair Brian DeGonzague, and Members Matthew Brothers, Tara Couture, John Frazier, Rande Matteson, and Cody Naber. Chair Rusty Melle arrived at 6:35 p.m.

Also present: Council Member Andrea Young, Council Member Daniel McDow, Planner Cynthia Snay, and City Clerk Cynthia Hanscom.

3. ADOPTION OF MINUTES

Board Member Frazier moved to approve the minutes of August 22, 2022 and January 11, 2023. Board Member Brothers seconded the motion, which passed 6-0.

4. NEW BUSINESS

Revisions to Chapter 74, Off-Street Parking and Loading Areas. Planner Snay presented a proposed amendment to the off-street parking regulations that would require a lower ratio for parking in shopping centers. The lower ratio would result in an increase in required parking. She noted that this would apply to shopping centers less than 70,000 square feet and would ensure there is sufficient parking for a multitude of uses.

Planner Snay reviewed the other parts of the code that would be changed to clean up wording and provide for standard mixed-use parking methodology, which would cover shopping centers with different uses, such as retail and restaurant. Examples were provided of shopping centers located within the City.

Vice Chair DeGonzague asked about the nonconforming parking for three locations. Planner Snay indicated three shopping centers would have parking ratios that would not meet the proposed ordinance but would be considered as conforming.

Vice-Chair DeGonzague moved to recommend approval of the Parking Standard changes that require more parking for shopping center under 70,000 square feet and parking for mixed use developments. Chair Melle seconded the motion, which passed 6-0.

2023 Development Project Update. Cynthia Snay provided an update on 13 new developments that were still under review or were through the permitting process and were being built. Board members asked several questions regarding the development occurring.

5. PUBLIC COMMENTS

There were no comments from the public.

6. ADJOURNMENT

There being no further business, the meeting adjourned at 6:53 p.m.

Chair Rusty Melle

Cynthia S. Hanscom, City Clerk