

MAYOR
Hal J. Rose

DEPUTY MAYOR
Pat Bentley

COUNCIL MEMBERS
Daniel Batchelder
John Dittmore
Adam Gaffney
Barbara A. Smith
Andrea Young



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CITY COUNCIL WORKSHOP

MINUTES

August 20, 2019

1. CALL TO ORDER

Mayor Rose called the workshop to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION

Mayor Rose led the Pledge of Allegiance followed by a moment of silence.

3. ROLL CALL

Present: Mayor Hal Rose, Deputy Mayor Pat Bentley, Council Members Andrea Young, Barbara Smith, Adam Gaffney, John Dittmore, and Daniel Batchelder.

Also present: City Manager Scott Morgan, City Attorney Morris Richardson, Deputy City Manager Keith Mills, Finance Director Margi Starkey, Information Technology Director Tom Bradford, Police Chief Rick Wiley, Planning Director Christy Fischer, Public Works Director Mark Piccirillo, Water Superintendent Tim Thibert; Jacobs Project Manager Brian Mascher, City Clerk Cynthia Hanscom, and other members of the public.

4. WORKSHOP – WATER PLANT FEASIBILITY ANALYSIS

Deputy City Manager Mills provided a background on how the City had initiated the study in 2017 and had gotten to this near-concluding point with the feasibility analysis for building a water plant. Albert Muniz, Hazen and Sawyer, presented the purpose of the feasibility analysis, the evaluation process and the findings. He noted that West Melbourne uses an average of 1.58 million gallons of water per day (MGD). Based on the Comprehensive Plan and expected population by 2040, the average daily demand was estimated to be 3.24 million gallons.

Mr. Muniz explained the process for evaluating the raw water supply options and noted that water quality was variable based on the source of the water. Sources of water included surface water, surficial aquifer and the Floridan aquifer.

Mr. Muniz reviewed the regulations and permits that would be required from the St. Johns River Water Management District and the Florida Department of Environmental Protection for a consumptive use permit. Based on meetings with the St. Johns River Water Management District, it was determined the three possible sources of water would be viable.

Mr. Muniz reviewed the treatment options and believed the reverse osmosis would be the best process. He stated that the City, with proper blending, could use the existing deep well located at the wastewater treatment plant to discharge with the saline. He noted that this could also be a significant cost savings over installing a new deep disposal well.

Council Member Smith asked if Jacobs, the company currently contracted to operate the wastewater plant, could be used for the water plant as well. Mr. Muniz indicated the Jacobs organization did have a water division.

Mayor Rose asked about the estimated water needed. Mr. Muniz stated the Florida Rural Water Association expected the increase to be to 2.5 MGD. The plant could be built to accommodate 2.5 MGD but the membrane of the plant could be constructed to accommodate additional capacity.

Mayor Rose stated the recommendation was to go deeper for more consistent raw water quality. Mr. Muniz stated the first step is to apply for the consumptive use permit to secure the source and then construct a test production well to determine the water quality characteristics. This would set the stage to move forward with the final design.

Mayor Rose asked about the impacts on the regional water supplier. Mr. Muniz stated the City of Melbourne would have a reduction in capacity and he did not believe the regulators would see any issues.

Council Member Young asked about the process for moving forward. Mr. Muniz explained the City would need to hire an engineer for the design-bid-build process and work with a general contractor.

Council Member Young asked about the cost. Mr. Muniz stated it was too early in the process to finalize the numbers but he predicted it would be less than that predicted by the Florida Rural Water Association. City Manager Morgan reminded Council that the goal is for debt service and operating costs to not require a net rate increase.

Deputy Mayor Bentley asked the impact if the City would develop west of I-95. Mr. Muniz stated there would be a minor impact.

Mayor Rose asked about the design of the plant. Mr. Muniz stated that they could design the plant but a general contractor would build the plant. The engineer would assist with the pre-qualifying and pre-bid process to insure that it would be completed by a reputable contractor.

Mayor Rose asked about lawsuits that affect underground water sources. Mr. Muniz stated most of the battles are on surface water in order to achieve a balance of the needs of the public and the environment.

City Manager Morgan stated the City would consider this at their meeting on September 17 or the first meeting in October.

5. RECESS

Council adjourned the workshop at 6:14 p.m. to hold a West Melbourne-Brevard County Joint Community Redevelopment Agency meeting. The City Council reconvened to a Regular City Council meeting at approximately 6:34 p.m.

CITY COUNCIL REGULAR MEETING

MINUTES

August 20, 2019

6. CALL TO ORDER

Mayor Rose called the meeting to order at 6:34 p.m.

7. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION

Mayor Rose led the Pledge of Allegiance followed by a moment of silence.

8. ROLL CALL

Present: Mayor Hal Rose, Deputy Mayor Pat Bentley, Council Members Andrea Young, Barbara Smith, Adam Gaffney, John Dittmore, and Daniel Batchelder.

Also present: City Manager Scott Morgan, City Attorney Morris Richardson, Finance Director Margi Starkey, Information Technology Director Tom Bradford, Police Chief Rick Wiley, Deputy Chief Rich Cordeau; Planning Director Christy Fischer, Public Works Director Mark Piccirillo, Jacobs Project Manager Brian Mascher, City Clerk Cynthia Hanscom, and other members of the public.

9. PRESENTATIONS/PROCLAMATIONS/INTRODUCTIONS

Presentation of Business of the Quarter Awards. Mayor Rose presented Business of the Quarter Awards for the third quarter of 2019 to Classic Automotive Repair and Chick fil A.

Introduction of New Employees. Police Chief Wiley introduced three new employees in the Police Department: Crime Scene Technician Camille Moore, who started employment on June 28; and Police Officers Steven Stanley and Austin Crosby, both who started with the City on August 9.

10. PUBLIC HEARINGS

Sewer Charges. City Manager Morgan presented the second reading of an ordinance to increase the sewer charges effective October 1, 2019. He explained the sewer rates have two components: the fixed portion of the sewer rate that does not change with the amount of water consumed, which represents about 44% of the total rate, and the variable portion of the rate that varies with the amount of water consumed, which represents about 56% of the total rate. City Manager Morgan presented a 10-year history of the sewer rate and indicated the increase would net \$113,000 in additional revenues.

City Attorney Richardson read, in title only, Ordinance No. 2019-18:

ORDINANCE NO. 2019-18

AN ORDINANCE OF THE CITY OF WEST MELBOURNE, BREVARD COUNTY, FLORIDA, AMENDING THE CITY OF WEST MELBOURNE CODE OF ORDINANCES SECTION 58-98(b) MONTHLY WASTEWATER RATES AND CHARGES; PROVIDING FOR SEVERABILITY AND INTERPRETATION; PROVIDING FOR THE REPEAL OF ORDINANCES AND RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING FOR INCORPORATION INTO THE CODE OF ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE.

Mayor Rose opened the public hearing. There being no comments, he closed the public hearing.

Council Member Dittmore moved to adopt Ordinance No. 2019-18 increasing sewer charges effective October 1, 2019. Council Member Young seconded the motion, which passed 7-0.

Annex Properties at the Northeast Corner of St. Johns Heritage Parkway and West New Haven Avenue. Planning Director Fischer presented the first reading of an ordinance to annex a vacant property owned by Space Coast Property Investments at the northwest corner of St. Johns Heritage Parkway and U.S. 192. The property is proposed to be sold to another firm that plans on using the property for distribution, light assembly and office. Planning Director Fischer stated that this property would be served with water by the City of Melbourne as per the 2013 agreement. The primary access would be from St. Johns Heritage Parkway or U.S. 192.

City Attorney Richardson read, in title only, Ordinance No. 2019-20:

ORDINANCE NO. 2019-20

AN ORDINANCE OF THE CITY OF WEST MELBOURNE, BREVARD COUNTY, FLORIDA, ANNEXING BY VOLUNTARY PETITION A PARCEL OF LAND TOTALING APPROXIMATELY 24.64 ACRES LOCATED WEST OF INTERSTATE 95, ON THE NORTH SIDE OF U.S. 192 AT THE INTERSECTION OF ST JOHNS HERITAGE PARKWAY AND U.S. 192, AS MORE FULLY DESCRIBED HEREIN; FINDING THAT THE AREA BEING ANNEXED IS REASONABLY COMPACT AND CONTIGUOUS TO THE CITY, THAT THE ANNEXATION OF THE PROPERTY DOES NOT CREATE AN ENCLAVE, AND THAT THE ANNEXATION OF THE PROPERTY OTHERWISE COMPLIES WITH FLORIDA LAW; AMENDING THE CORPORATE BOUNDARIES OF THE CITY TO PROVIDE FOR THE INCORPORATION OF THE REAL PROPERTY DESCRIBED HEREIN; PROVIDING FOR FILING OF THE REVISED CITY BOUNDARIES WITH THE DEPARTMENT OF STATE; PROVIDING FOR REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Rose opened the public hearing.

Scott Knox, 1190 W. New Haven Avenue, was representing the applicant and available for any questions.

City Manager Morgan reported that he had been contacted by the Melbourne City Manager asking consideration of this item being deferred until the issue of providing water was resolved. However, they saw no reason to delay as the area could be easily served by the City of Melbourne. Mayor Rose asked if the City of West Melbourne could provide water to the site if the City of Melbourne could not. City Manager Morgan stated West Melbourne would be willing to provide water to the site if there was agreement by the City of Melbourne.

Council Member Dittmore asked about the sewer usage which is based in part on the amount of water used. City Manager Morgan stated West Melbourne works with the City of Melbourne for a few other similarly situated properties and that data is transmitted to us electronically.

Council Member Dittmore asked if West Melbourne was in a better position to provide water service. City Manager Morgan noted that could be the case when the Columbia Lane water line is constructed, which should go to bid sometime in October, but that the agreement is that Melbourne is the water supplier.

There being no further comments, Mayor Rose closed the public hearing.

Council Member Dittmore moved to approve the first reading of Ordinance No. 2019-20, annexing the properties at the northwest corner of St. Johns Heritage Parkway and West New Haven Avenue. Council Member Young seconded the motion, which passed unanimously.

Vacating an Unpaved Portion of a Right-of-Way (Espanola Way) on the West Side of Carolina Street Located Between 83 and 121 Carolina Street. Planning Director Fischer reviewed the process for vacating a public right-of-way. She presented a map showing the location of the Espanola Way which was on the west side of Carolina Street between 83 and 121 Carolina Street. It was a 50 feet wide and 134 feet long, totaling 6,700 square feet. She explained the right-of-way on the east side of Carolina Street was not proposed for vacation because there were City utilities within the right-of-way. She explained there was a Florida Power & Light pole within the right-of-way which would require an easement. The vacated area would be split between the abutting properties. She noted that both properties were owned by the same person.

City Attorney Richardson read the title only of Resolution No. 2019-16:

RESOLUTION NO. 2019-16

A RESOLUTION OF THE CITY OF WEST MELBOURNE, BREVARD COUNTY, FLORIDA, VACATING AND ABANDONING A PORTION OF A FIFTY (50) FOOT WIDE PUBLIC RIGHT OF WAY FOR ESPANOLA WAY LYING WEST OF CAROLINA STREET AND NORTH OF NEW HAVEN AVENUE AS RECORDED IN PLAT BOOK 4, PAGE 8(A) OF THE PUBLIC RECORDS OF BREVARD COUNTY FLORIDA, AND AS FURTHER DESCRIBED HEREIN; PROVIDING AN EFFECTIVE DATE.

Mayor Rose opened the public hearing.

David Gordon, 525 E. Strawbridge Avenue, said he was representing owner Mitsy Morrison. He stated that she grew up on this street and had purchased the property at 121 Carolina Street. He was not sure what she had planned for the properties but believed she would continue to make improvements. He stated that, there being no legitimate purpose for the right-of-way, it should be vacated to the neighboring property owner.

There being no further comments, Mayor closed the public hearing

Council Member Dittmore asked if Ms. Morrison lived at this location. Mr. Gordon stated Ms. Morrison lives there a portion of the time.

Council Member Dittmore asked who owns the right-of-way. City Attorney Richardson explained that it was owned by the City of West Melbourne. Council Member Dittmore stated that the property could be large enough to be subdivided and sold with a single-family home. He expressed reluctance to give away valuable real estate.

Council Member Smith asked who had been maintaining the right-of-way. Planning Director Fischer stated that it had been maintained by the nearby property owners.

City Attorney Richardson explained the vacation procedures are set by statute. By default, the right-of-way would go to the abutting property owners. There is no financial gain to the City to vacate the land. The applicant is asked to pay for survey costs.

Deputy Mayor Bentley asked if Ms. Morrison could sell the land if it were vacated. City Attorney Richardson stated that land would go to the property owner, or in this case to the single property owner. If not vacating the right-of-way, the City would need to say that it was to be retained for some purpose.

Deputy Mayor Bentley stated he feels this is being treated differently because the property owners are the same. City Attorney Richardson stated that the City should consider the vacation without regard to property owners.

Council Member Young asked if the right-of-way could be used for drainage. City Manager Morgan stated he did not know if there were drainage issues that could be resolved with this piece of property.

City Attorney Richardson stated he would need to research on whether or not the property for the right-of-way could be sold. The City could also consider whether the property could be used for another purpose.

Council Member Gaffney moved to table the vacation of this portion of Espanola Way until September 17. Mayor Rose seconded the motion, which passed unanimously.

Rezoning Three Residential Parcels north of First Street within the Community Redevelopment Area on Bossieux Boulevard. Planning Director Fischer reminded Council that they had considered rezoning several properties to align the future land use with the zoning. Council had asked that the three properties on west side of Bossieux be considered as part of the rezoning. She stated that she had reached out to the property owners at 75, 89 and 99 Bossieux Boulevard. The rezoning would allow for continuation of the existing residential uses. The second reading for this ordinance, as well as Ordinance No. 2019-17, would be scheduled for September 3.

City Attorney Richardson read, in title only, Ordinance No. 2019-19:

ORDINANCE NO. 2019-19

AN ORDINANCE OF THE CITY OF WEST MELBOURNE, BREVARD COUNTY, FLORIDA, REZONING PARCELS OF LAND INCLUDED IN THE COMMUNITY REDEVELOPMENT AREA, GENERALLY LOCATED OFF NEW HAVEN AVENUE, ALONG BOSSIEUX BOULEVARD, AND AS MORE FULLY DESCRIBED HEREIN, FROM R-1A (SINGLE-FAMILY RESIDENTIAL) TO CITY OF WEST MELBOURNE C-NH (COMMERCIAL NEW HAVEN); PROVIDING AN EFFECTIVE DATE.

Mayor Rose opened the public hearing. There being no comments, he closed the public hearing.

Deputy Mayor Bentley moved to approve the first reading of Ordinance No. 2019-19, rezoning three additional residential parcels on the west side of Bossieux Boulevard in the Community Redevelopment Area (CRA) to Commercial New Haven (C-NH) to be consistent with their Commercial Future Land Use designation. Council Member Young seconded the motion, which passed unanimously.

Community Development Block Grant Disaster Recovery Grant Application. City Manager Morgan introduced Scott Modesitt with Summit Professionals to describe the proposed application for CDBG Disaster Recovery Grant funds.

Mr. Modesitt stated the purpose of the public hearing was to consider and receive public input on an application for funds from the Florida Department of Economic Opportunity (DEO) for a Community Development Block Grant (CDBG) for Disaster Recovery from Hurricane Irma. He stated that a total of \$85,819,653 is being made available through a competitive application process to local governments located within the 48 counties impacted by Hurricane Irma. The funds must be used for potential projects that meet certain threshold criteria. He stated the City was proposing to apply for \$2,310,000 to fund community improvements for new flood risk reduction drainage improvements in Melbourne Estates. Mr. Modesitt stated the area was selected due to the ongoing flooding associated with storm events, Mr. Modesitt stated that, based on an income survey conducted a few years ago, the Melbourne Estates neighborhood meets the income criteria.

Mr. Modesitt explained it would be a competitive application. The CDBG Citizens Advisory Task Force had met last week to provide input and a recommendation on the grant. He noted that no matching funds were necessary to receive the funds.

Mayor Rose opened the public hearing.

Tess Jones, 99 Bossieux Boulevard, said that she could attest that there had been flooding in that neighborhood and had a video tape of the storm and how the flooding impacted the neighborhood. She also asked about the property at 205 Stephenson that had been purchased by the City to address flooding risk. City Manager Morgan explained the lot would provide a small reduction to the flood risk. The project being proposed as part of the grant application would allow for a better flow with pipes and would move a portion of the stormwater from the neighborhood to the Melbourne-Tillman canal.

There being no further comments, Mayor Rose closed the public hearing.

Deputy Mayor Bentley moved to adopt Resolution No. 2019-17 authorizing the submittal of a CDBG-DR grant application to the Florida Department of Economic Opportunity for construction of a proposed flood risk reduction project for the Melbourne Estates (Bossieux, Stephenson, First and Third between U.S. 192 and Henry Avenue) neighborhood. Council Member Batcheldor seconded the motion.

Council Member Batcheldor asked about the grading for the adjacent Home Depot and why the water was flowing into the neighborhood and not the retention pond at the south end of the property. City Attorney Richardson explained that there was a divide in the drainage where some of the water was conveyed to U.S. 192. The reason there was flooding was because the swale had not been properly maintained. The shopping center has cleaned the swale so that it properly conveys the water.

Council then voted on the motion to adopt Resolution No. 2019-17, which passed 7-0.

11. PUBLIC FORUM

Stephen Phrampus, 3401 Watergrass Street, commented that he had attended the meeting held by Representative Randy Fine on July 30 in the City of Melbourne on water quality. He believed there were issues with communication with residents. Mayor Rose agreed that there had been a disconnect in communication but some improvements had been made.

12. CONSENT AGENDA

Council Member Young moved to approve the following consent agenda. Deputy Mayor Bentley seconded the motion, which passed unanimously.

- Approve the Regular City Council meeting minutes for Tuesday, July 16, 2019.
- Receive and file the fiscal year 2019-2020 administrative expense budget for the West Melbourne Police Officers' Retirement Plan.
- Approve Resolution No. 2019-14 accepting the dedication of off-site roadway improvements to Norfolk Parkway from DHIC - Minton Cove, LLC, and authorize the City Manager to sign the Bill of Sale.

13. ACTION AGENDA

Sylvan Drive Septic-to-Sewer Project. Deputy City Manager Mills presented the bids for the Sylvan Drive Septic-to-Sewer Project. The project was advertised for bid on July 3, 2019, and there was a pre-bid meeting on July 31, 2019. He noted that this was a complex project that would impact 59 property owners on Sylvan Drive. Staff had met with the property owners several times. He reminded Council that funds for the project would be paid by a grant from the St. Johns River Water Management District and the Save the Indian River Lagoon. The balance of the cost to the City would be \$87,000.

Deputy City Manager Mills stated bids were opened on August 12 with three bids received. The lowest bid was from Atlantic Development of Cocoa in the amount of \$2,322,551. Following a contractual review process, he hoped to present a Notice to Proceed to the contractor for October 1.

Council Member Batcheldor commented that there would be a significant cost savings to select the low bidder and asked if there would be any concerns. Deputy City Manager Mills indicated that they would be conducting inspections throughout the project and would insure that any deficiencies were corrected. He was confident that the neighborhood would be left in the same or better shape following the completion of the project.

Deputy Mayor Bentley moved to award the construction bid for the Sylvan Drive Septic-to-Sewer Project to Atlantic Development of Cocoa, Inc., in the amount of \$2,322,551. Council Member Dittmore seconded the motion.

Council Member Dittmore stated that at the water meeting held in July, comments were made that 70 percent of the problems are from malfunctioning septic systems. Therefore, he felt that the City should do what they could to get those properties on the public system.

Mayor Rose asked if all of the temporary easements had been obtained. Deputy City Manager Mills indicated there were two properties that were still in probate and a designated individual with authority to sign the easement had not yet been assigned. In addition, there were two other properties that had still not provided a signed easement. He believed there was still some time even if the project was underway as they would be working on the lift station and the main lines first.

Mayor Rose asked if all of the water assessments for this neighborhood had been paid. City Manager Morgan stated that there were very few that remain outstanding. Mayor Rose asked that staff provide that number.

Council then voted on the motion to award the bid, which passed unanimously.

Agreements for Proposed New Highway Street Lighting Along U.S. 192. City Manager Morgan asked Council to approve agreements with Florida Power & Light and the Florida Department of Transportation to install new streetlights from Pearl Street to Dairy Road. The State would pay the largest share of installation and on-going energy costs. Because the area is entirely in the Community Redevelopment Area (CRA) and it was a potential project listed in the adopted CRA plan, he stated it would be an appropriate use. He reminded Council that this had been approved by the West Melbourne-Brevard County Community Redevelopment Agency earlier this evening.

Council Member Dittmore moved to authorize the City Manager to enter into agreements with Florida Power & Light and the Florida Department of Transportation requiring payment of approximately 30% of annual street light capital amortization and energy costs for proposed new highway street lighting along U.S. 192 from the Circle Drive/Pearl Street intersections to the Dairy Road intersection. Mayor Rose seconded the motion, which passed unanimously.

Code Amendment to Modify Qualifying Period. City Clerk Hanscom presented the first reading of an ordinance to amend Chapter 22 to modify the qualifying period. She explained this was a result of a change by the Supervisor of Election asking for a 78-day lead time to provide for the Governor's Directive to have Spanish-language ballots available by 2020. The City's qualifying period would need to be moved one week earlier to meet this deadline. Therefore, the ordinance would amend Section 22-2 to propose a two-week qualifying period from 12:00 noon on the 96th day, not later than 12:00 noon of the 82nd day before any regular election.

City Attorney Richardson read, in title only, Ordinance No 2019-21:

ORDINANCE NO. 2019-21

AN ORDINANCE OF THE CITY OF WEST MELBOURNE, BREVARD COUNTY, FLORIDA RELATING TO QUALIFYING TO RUN FOR CITY COUNCIL; AMENDING CHAPTER 22, SECTION 22-2 OF THE CODE OF ORDINANCES RELATING TO THE TIME OF QUALIFICATION FOR MUNICIPAL ELECTIONS; PROVIDING FOR THE REPEAL OF ORDINANCES AND RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY AND INTERPRETATION; PROVIDING FOR INCORPORATION INTO THE CODE OF ORDINANCES; PROVIDING AN EFFECTIVE DATE.

Mayor Rose asked the typical qualified period. City Clerk Hanscom stated that it was different for each city and could last from five days, up to two weeks.

Council Member Young moved to approve the first reading of Ordinance No. 2019-21 to modify the qualifying period for City elections and schedule the public hearing and second reading for September 3, 2019. Council Member Dittmore seconded the motion, which passed unanimously.

14. MANAGEMENT REPORTS

Chief of Police. Police Chief Wiley presented the July 2019 Police Department report. He thanked Council and the City Manager for participating in National Night Out. He also reported that he would be retiring a police dog because of age. Council also discussed the traffic issues associated with the first few days of school.

15. CITY COUNCIL REPORTS

Council Member Young welcomed Sandy Michelson back and reported that she had attended the Florida League of Cities policy committee meeting.

Council Member Smith spoke on the outstanding qualifications of the Crime Scene Technician that had been introduced earlier this evening and suggested there be something on the City's website.

Council Member Batcheldor had no report.

Council Member Gaffney thanked Brothers & Son Construction for the work they were completing on the wall at the Veterans Memorial Complex.

Council Member Dittmore spoke on street renaming at the City of Melbourne. City Manager Morgan noted that West Melbourne has a policy specific to street naming that would require an agreement from the property owners. Council Member Dittmore also reported he had attended the Florida League of Cities conference in Orlando.

Deputy Mayor Pat Bentley reported that he had attended the Florida League of Cities Conference in Orlando. He also reported at the Finance, Taxation and Personnel Committee where there had been a great deal of discussion on presumptive benefits being provided for fire fighters.

Mayor Hal Rose reported he had also attended the Florida League of Cities Conference. He stated that he had learned it was required to have a public comment period before votes are cast. City Attorney Richardson indicated the public hearings are held prior to the vote. All other items on the agenda have a public comment period prior to the vote. Mayor Rose announced that there would be a 60th Anniversary party for the City on December 6 at the West Melbourne Community Park. Lastly, Mayor Rose announced that Austin Duggan of Hollywood Estates would be on an honor flight scheduled for the following weekend.

16. ADJOURNMENT

There being no further business, the meeting adjourned at 9:14 p.m.