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## PARKS AND RECREATION ADVISORY BOARD

### MINUTES

July 18, 2018

#### 1. CALL TO ORDER

Chairman Andy Jones called the meeting to order at 6:00 p.m.

#### 2. PLEDGE OF ALLEGIANCE AND ROLL CALL

Members present were Chairman Andy Jones, Members Jan Lieson, Sandy Carbon and Julie Harris.

Also present was Parks and Recreation Director Rich Boprey and Special Projects Coordinator Sandi Wood.

Member Jim Shipton was excused from the meeting.

Chairman Jones led the Pledge of Allegiance.

#### 3. OLD BUSINESS

A. Approve the minutes of November 8, 2017.

- Motion made by Member Julie Harris to approve the minutes of November 8, 2017, seconded by Member Sandi Carbon - motion carried 4-0.

#### 4. NEW BUSINESS

##### A) General updates

- Rich Boprey informed the Board that the 2018-19 Budget has been discussed, proposed and awaiting final approval.

- A complete portfolio of all classes / courses currently on offer at the VMC was presented for the Board to see. A few of the new offerings discussed were the strings lessons, yoga – (tai chi, arm chair yoga and gentle yoga). A few of the new courses include - English as a second language, Make a Book, Babysitting Bootcamp (with certification) and Belly Dancing. The VMC has been very busy with party bookings on the weekends.

A discussion took place with regard to how the Recreation Department advertises the classes / courses. It was explained that we use the website, quarterly placement in the City water bills, and distribute manually to various schools. It has become increasingly difficult to send leaflets into the schools with new restrictions placed on the school

system. We have paid for Peach Jar which is school approved (expensive with limited results).

B) Capital Projects

- Tallwood – Exercise Station 2 will be installed in Budget 2018.

- VMC Conference Room – phase I completed last year – Phase 2 now completed providing a conference room to accommodate 30-40 people with a mounted wide screen to offer power point presentations during scheduled meetings.

- Westbrooke – electric box / wiring updated and replaced. The wiring is in place for security cameras to be installed (tbd).

- Parks Maintenance Building – budget approved and waiting for project to commence that will replace the roof and make significant improvements to the inside of the building.

- State Highway 95 (FDOT) project – Rich Boprey contracted Midwestern Construction to rectify hurricane damage to trees along junction 180 of State Highway 95. The project included 89 buttonwood trees (straighten / brace) and 60 Palm trees (removal / straighten and/or replace, brace and water for 30 days). The project has been completed. Chairman Andy Jones commented on how nice the area looks.

- Currently looking at a few potentially dangerous trees to be trimmed / removed from Tallwood Park

C) Community Park

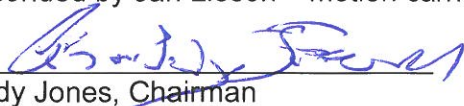
The construction is currently underway for the construction of a skate park, splash pads and an amphitheatre. The dates for completion and grand opening are yet to be determined. We have a job description and are currently advertising for a Parks / Recreation worker. The cut-off date is July 20<sup>th</sup> and we have received 67 applications to date. The hired person will start as soon as possible and a second employee will be hired and start as of the new budget year (October 1). A question was asked about “naming” the Park. At some point that topic will be a decision for the City Council to consider.

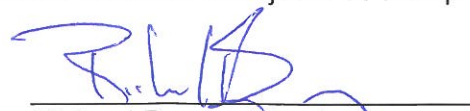
Rich Boprey mentioned that the Parks & Recreation Department merger has been a good decision and the new Department works well together. The staff work very hard and the communication is excellent.

**5. ADJOURNMENT**

The next meeting date will be held on September 12, 2018 at 6:00 p.m.

There being no further business, Sandy Carbon made a motion to adjourn at 6:52 p.m., seconded by Jan Lieson – motion carried 4-0.

  
Andy Jones, Chairman

  
Richard Boprey, Director  
Parks and Recreation