

MAYOR  
Hal J. Rose

DEPUTY MAYOR  
Pat Bentley

COUNCIL MEMBERS  
Daniel Batchelder  
John Dittmore  
Adam Gaffney  
Barbara A. Smith  
Andrea Young



Recreation Department  
Rich Boprey, Parks & Recreation Director  
Veterans Memorial Complex  
2285 Minton Road  
West Melbourne, FL 32904  
Phone: (321) 837-7779  
Fax: (321) 768-2390  
[www.westmelbourne.org](http://www.westmelbourne.org)

## PARKS AND RECREATION ADVISORY BOARD

### MINUTES

January 16, 2019

#### 1. CALL TO ORDER

Chairman Andy Jones called the meeting to order at 6:00 p.m.

#### 2. PLEDGE OF ALLEGIANCE AND ROLL CALL

Members present were Chairman Andy Jones, Members Jan Lieson, Sandy Carbon and Julie Harris.

Also present was Parks and Recreation Director Rich Boprey and Special Projects Coordinator Sandi Wood.

Jim Shipton has resigned from the Board.

New member Linda Smura was introduced and welcomed by the Board.

Chairman Jones led the Pledge of Allegiance.

#### 3. OLD BUSINESS

A. Approve the minutes of September 12, 2018.

Motion made by Member Sandy Carbon to approve the minutes of September 12, 2018, seconded by Member Jan Lieson. - motion carried 4-0.

B. Tallwood Park – Playmore Energi 2 exercise station installed and the Parks crew are tearing out and removing the old pressure treated lumber stations.

C. Tree Lighting Ceremony – Friday, November 30 – went very well – We have a three year contract with Holiday Lighting (year 2) – Council member Barbara Smith wanted to provide the Community with a Holiday display to be proud of and has been instrumental in the development of the event. The event was held at the Community Park for the first time. Icicle lighting in / around the Amphitheatre, 19 palm trees lit along the sidewalk, lit gazebo, lit train, 26 ft tree lit next to the Amphitheatre, Santa Claus with goodie bags, free hot chocolate, free cookies and Harbor City Dance Band providing music. Sandi Wood told Jan Lieson that she would provide her pictures from the event.

D. Awards 2018 – The following awards were presented to the Parks & Recreation Department at the December City Christmas Luncheon.

- Sandi Wood – 2018 City Employee of the Year
- Patrick Lewetzki – Above & Beyond Award
- Parks Crew – Team Award
- Roy Prosser – Volunteer Award

#### **4. NEW BUSINESS**

##### **A) Community Park – Skate Park Events / Concert series**

We have hosted 2 skate board contests – the second event was 1/12/19 – 40 registered participants – well attended with food, public address, DJ, trophies, special prizes and t-shirts. There will be a Regional BMX Event held in April which will draw a large crowd of competitors and spectators.

We are currently hosting a Winter Concert Series – Thursdays (6:30pm – 8:30pm). Week three will be tomorrow night.

The Spring Concert Series is booked – commencing March 15 – April 19 (Fridays – 6:30pm – 8:30pm)

The summer concerts will be on the last Friday of the month (in conjunction with Food Truck Fridays).

Other Events held include 1) Battle of the Bands – between Central Middle School v Melbourne High. A great attendance enjoyed by one and all. 2) Melbourne Community Orchestra put on a very nice performance 3) good attendance for Northrup Grumman company picnic 4) Wesley Church will host a Sunrise service at the Amphitheatre on Easter Sunday.

RB has ordered five double bar-b-que grills for the pavilions. We will have concrete slabs poured and the grills will be surface mounted. We do not want the public bringing propane grills to the Park.

##### **B) Clements Wood**

We have received compliments for the Parks crew trimming and removing overgrown areas around the park. The capital project on the bathroom upgrades is still pending final approval. The i9 soccer program has renewed its contract and playing on Saturday mornings.

##### **C) Field of Dreams**

The Field of Dreams Board of Directors approached the City Council with a view to signing the park over to the City. There have been ongoing meetings and RB presented an operational budget (1/15/19) to the Council for approval to cover the 2018-19 budget year. There are a number of maintenance repair projects to be completed by FOD before the City officially accepts the take-over.

The FOD Board will remain in place as a fund raising board and revenue generated will be used for special events and approved capital projects. The FOD Board has asked if they can have a designated member be on the Parks & Recreation Board.

The take-over is tentatively scheduled for March 1, 2019. The Parks & Recreation Department will be responsible for the operational management of the Field of Dreams. President Andy Jones stated that he personally feels that this is a significant opportunity for the City. Andy is confident that our staff will offer a lot of needed direction for the future of the park.

## Public Comments

Liaison Barbara Smith (excused absence from the meeting) had spoken to RB at the Tree Lighting Ceremony about wanting the P & R Board to be pro-actively generating new ideas for future lighting Ceremony years. Julie Harris suggested having a Donation Box at the food table to be offered to a selected and agreed upon charity. Sandy Carbon suggested a raffle to be held for sponsored prizes or a charity.

Sandy Carbon brought up the subject that as a Volunteer her home address should not be public and posted on the website. Member Julie Harris shared the concern stated by Sandi Carbon. Sandi Wood will consult with City Clerk Cynthia Hanscom and find a solution to have the home addresses removed.

Member Jan Lieson ended the public comment on a great note telling the Board that she loves our parks and gets countless compliments from her friends and associates in the Community.

## **5. ADJOURNMENT**

The next meeting date will be held on March 13, 2019 at 6:00 p.m.

There being no further business, Sandy Carbon made a motion to adjourn at 7:27 p.m., seconded by Linda Smura – motion carried 4-0.