

Chairman, Hal J. Rose  
Vice Chairman, John Dittmore  
Pat Bentley  
Daniel Batchelder  
Adam Gaffney  
Kristine Isnardi  
Barbara A. Smith  
Andrea Young



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West Melbourne-Brevard County Joint  
Community Redevelopment Agency

**Agenda**

December 17, 2019, 6:00 p.m.  
City Council Chamber

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION**
3. **ROLL CALL**
4. **SELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR 2020\***
5. **APPROVAL OF AUGUST 20, 2019 MINUTES**
6. **PROPOSED 2020 BOARD MEETING DATES**

Recommendation: Adopt Resolution No. 2019-02 setting the 2020 meeting dates for the Community Redevelopment Agency.

7. **PUBLIC COMMENTS**
8. **ADJOURNMENT**

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All persons wishing to be heard should appear in person at these hearings or send written comments to the City Clerk. All persons and parties are hereby advised that if they should decide to appeal any decision made by the City with respect to any matter considered at the public meeting or hearing described in this notice, they will need a record of the proceedings, and for such purpose, said person or party may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Chapter 286, Florida Statutes). In compliance with American with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the City's ADA coordinator at 837-7774 at least 48 hours in advance of this meeting.

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\* THERE ARE NO ATTACHMENTS OR BACKGROUND INFORMATION ON THESE ITEMS.



West Melbourne/Brevard County Joint  
Community Redevelopment Agency

**Minutes**

August 20, 2019

**1. CALL TO ORDER**

Chairman Hal Rose called the meeting to order at 6:14 pm.

**2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION**

Chairman Rose led the Pledge of Allegiance followed by a moment of silent meditation.

**3. ROLL CALL**

Present: Chairman Hal Rose, Vice Chairman John Dittmore, and Board Members Daniel Batchelder, Pat Bentley, Adam Gaffney, Barbara Smith, and Andrea Young.

Absent: Board Member Kristine Isnardi.

Also present: City Manager Scott Morgan, City Attorney Morris Richardson, Finance Director Margi Starkey, Planning Director Christy Fischer, Information Technology Director Tom Bradford, and City Clerk Cynthia Hanscom.

*Board Member Young moved to excuse Board Member Isnardi. Board Member Gaffney seconded the motion, which passed 7-0.*

**4. APPROVAL OF MAY 21, 2019 MINUTES**

*Board Member Young moved to approve the minutes of May 21, 2019. Board Member Gaffney seconded the motion, which passed 7-0.*

**5. JOINT WEST MELBOURNE-BREVARD COUNTY COMMUNITY REDEVELOPMENT AGENCY BUDGET**

City Manager Morgan presented the proposed budget for 2019-2020 for the West Melbourne-Brevard County Community Redevelopment Agency. He noted that this had not changed from the previous year, and the Agency is continuing to pay down the loan from the City that installed the decorative street lights for U.S. 192. He reported the CRA budget would be on the West Melbourne City Council agenda in September.

Board Member Bentley asked if the CRA funds would be used to pay for the streetlighting proposed for U.S. 192 from Pearl Street to Dairy Road. City Manager Morgan replied that it would but that funds would not be needed until the 2020-2021 budget year.

*Board Member Bentley moved to adopt Resolution No. 2019-01 approving the Joint CRA budget for fiscal year 2019-2020. Board Member Gaffney seconded the motion, which passed 7-0.*

## **6. PROPOSED NEW HIGHWAY STREET LIGHTING ALONG U.S. 192**

City Manager Morgan reviewed the proposed new highway street lighting project along U.S. 192 from Pearl Street to Dairy Road. He noted the area was within the Community Redevelopment Area. He was proposing that the City enter into an agreement with Florida Power & Light and Florida Department of Transportation to install new streetlights. The State would pay the largest share of installation and on-going energy costs. The Community Redevelopment Agency (CRA) annual share would be approximately \$12,200 per year or about \$1,000 per month.

Board Member Young asked what would happen when the CRA sunsets. City Manager Morgan stated the Florida Power & Light agreement would be for 10 years, with rolling 5-year extensions. When the CRA sunsets in 2038, he believed the City would pick up the share for those areas within the City limits.

Board Member Young asked if there would be new poles and new lights. City Manager Morgan indicated they would take advantage of the concrete poles that are in place but some new poles would need to be installed.

*Board Member Young moved to consent to paying approximately 30% of annual street light capital amortization and energy costs for proposed new highway street lighting along U.S. 192 from the Circle Drive/Pearl Street intersection to the Dairy Road intersection. Chairman Rose seconded the motion, which passed 7-0.*

## **7. PUBLIC COMMENTS**

There were no public comments.

## **8. ADJOURNMENT**

There being no further business, the meeting adjourned at 6:25 p.m. The next meeting was scheduled for Tuesday, December 17, 2019, at 6:00 p.m.

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Hal J. Rose, Chairman

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Cynthia Hanscom, City Clerk



# CRA AGENDA ITEM

**December 17, 2019, 6:00 p.m. CRA Meeting**

**Approved for Submittal By:**

*Scott Morgan*

Scott Morgan, Registered Agent

**To Be Presented By:**

*Christy Fischer*

Christy Fischer, Planning Director

To: Chair Hal Rose and West Melbourne/Brevard County  
Joint Community Redevelopment Agency Board of Directors

Through: Scott Morgan, City Manager

From: Christy Fischer, Planning Director

Date: December 17, 2019

## **SUBJECT**

**West Melbourne/Brevard County Joint Community Redevelopment Agency 2020 Meeting Schedule**

## **RECOMMENDATION**

The Planning and Economic Development Department recommends that the CRA Board:

**Adopt Resolution No. 2019-02 setting CRA Board meeting dates for 2020 as being on:**

- **Tuesday March 3, 2020**
- **Tuesday May 19, 2020**
- **Tuesday August 11, 2020**
- **Tuesday December 15, 2020**

**FISCAL IMPACT**

Florida Statutes requires the CRA to annually advertise its schedule of meetings. The advertisement is budgeted in the City Clerk's department.

**DISCUSSION and BACKGROUND****Community Redevelopment Agency Annual Schedule**

Every community redevelopment agency in Florida is required to provide advance notice of its upcoming meetings. Staff prepared the attached proposed 2020 Board meeting schedule. If the Board approves the dates, then staff will publish an advertisement in the *Florida Today* newspaper. The listing of 2020 Board meeting dates will be also placed on the City's CRA web page.

**Recommendation:**

City staff is recommending that the West Melbourne/Brevard County Community Redevelopment Agency approve the four Board meeting dates for 2020.

**ATTACHMENT**

1. Resolution No. 2019-02.

**RESOLUTION 2019-02**

**A RESOLUTION OF THE JOINT WEST MELBOURNE-BREVARD COUNTY COMMUNITY REDEVELOPMENT AGENCY SETTING THE MEETING SCHEDULE FOR THE CRA FOR THE CALENDAR YEAR 2020.**

**WHEREAS**, the Community Redevelopment Agency is required by Section 189.015, Florida Statutes to annually advertise its schedule of meetings, and

**WHEREAS**, the Community Redevelopment Agency recognizes the need to establish a meeting schedule for the calendar year 2020 to conduct on no less than a quarterly basis at such times and places as it prescribes, and

**WHEREAS**, the Community Redevelopment Agency Board desires to establish its meeting schedule for calendar year 2020.

**NOW, THEREFORE, BE IT RESOLVED by the Joint West Melbourne-Brevard County Community Redevelopment Agency that:**

**Section 1.** The Joint West Melbourne-Brevard County Community Redevelopment Agency establishes a regular meeting schedule for 2020 on the following dates and times (except where conflicts occur):

<b>Day</b>	<b>Date</b>	<b>Time</b>
Tuesday	March 3	6:00 p.m.
Tuesday	May 19	6:00 p.m.
Tuesday	August 11	6:00 p.m.
Tuesday	December 15	6:00 p.m.

**Section 2.** This resolution does not affect the ability to schedule special meetings of the Community Redevelopment Agency or to reschedule or cancel regular meetings of Community Redevelopment Agency throughout the year.

**Section 3.** This Resolution shall take effect immediately upon passage.

**PASSED AND ADOPTED** this 17th day of December 2019.

\_\_\_\_\_  
Hal J. Rose, Chair

ATTEST:

\_\_\_\_\_  
Cynthia S. Hanscom, City Clerk

Approved as to form and content:

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Morris Richardson, City Attorney