

MAYOR  
Hal J. Rose

DEPUTY MAYOR  
Pat Bentley

COUNCIL MEMBERS  
Daniel Batchelder  
John Dittmore  
Adam Gaffney  
Barbara A. Smith  
Andrea Young



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## CITY COUNCIL REGULAR MEETING

### AGENDA

December 4, 2018, at 6:30 p.m.  
City Council Chamber

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION**
3. **ROLL CALL**
4. **PRESENTATIONS/PROCLAMATIONS/INTRODUCTIONS**

A. Introduction of New Employees \*

City Clerk Cynthia Hanscom will introduce Records Technician Eric Popham, who started with the City on November 26, and Police Chief Rick Wiley will introduce Accreditation Manager Jacqueline Wolfe, who started with the City on November 16, 2018, and Police Officers Corey Casey, William Grandinetti, Brian Liguori, and Zachary Martin, all who started with the City on November 30, 2018.

5. **PUBLIC HEARINGS**

A. Future Land Use Map Amendment for Property on the East Side of Minton Road Located Immediately South of the U.S. Postal Facility

Recommendation: Adopt Ordinance No. 2018-17 amending the future land use map of the comprehensive plan (SSA-2018-02) to change the future land use of property on the east side of Minton Road and south of the U.S. Post Office from Commercial (COM) to Institutional (INST).

**B. YourLife Memory Care Revised Concept Site Plan and P-1 Zoning**

**Recommendation:**

1. Approve the revised concept plan for the memory care facility with conditions including all weather emergency access to Heritage Oaks Boulevard opposite the recent Heritage Pointe subdivision road, Boughton Way.
2. Approve the 2<sup>nd</sup> reading of Ordinance No. 2018-18 with the condition that a future agreement limiting the types of institutional uses allowed on this site is approved.

**C. Amendment to Subdivision Code to Simplify Calculation of Recreation Fee and Reduce Amount of Maximum Partial Credit for Private Recreation Areas**

**Recommendation:** Adopt Ordinance No. 2018-19, amending City Code of Ordinances Section 86-64, Dedication of Parkland or Payment of Recreation Fee, by providing a fixed fee per acre when a developer elects to pay a recreation fee in lieu of dedication of park or recreation land, reducing the maximum amount of the partial credit against the recreation fee given to developers for private recreation areas, and excluding the value of private land from the calculation of the credit.

**6. PUBLIC FORUM**

Persons wishing to speak must fill out a Request to Speak form and hand it to the City Clerk. Comments will be limited to three (3) minutes per person. Public Forum will be limited to thirty (30) minutes.

**7. CONSENT AGENDA**

- A. Approve the Regular City Council meeting minutes for Tuesday, November 20, 2018.
- B. Approve the purchase of the two new replacement pumps and valves from Barney's Pumps, Inc., totaling \$43,925.00
- C. Appoint Amy Bromfield and Brian DeGonzague to fill vacancies on the Business Advisory Board with terms ending November 2019.
- D. Adopt Resolution No. 2018-36 accepting the dedication of water distribution system, sanitary sewer system, road improvements, and public utility easement for the Minton Cove Apartments, and authorize the City Manager to sign the Bill of Sale.

## 8. ACTION AGENDA

### A. Five Year Capital Improvement Plan Update

Recommendation: Approve the first reading of Ordinance No. 2018-20 updating the City's Five-Year Capital Improvement Plan, and set the second reading for December 18, 2018.

### B. Policy of Permitting Temporary In-Neighborhood Street Closures for Neighborhood Block Parties

Recommendation: Adopt Resolution No. 2018-37 establishing a no-fee administrative permit process for temporary street closures for neighborhood block parties.

### C. Professional Engineering Task Order for Columbia Lane/Brandywine Lane Water Main Extension Project

Recommendation: Authorize the City Manager to execute the professional engineering task order for the Columbia Lane/Brandywine Lane Water Main Extension Project in the not-to-exceed amount of \$145,440.

### D. Springs at Hibiscus Crossing Apartments Gated Community

Recommendation: Allow the Springs at Hibiscus Crossing apartments to be a gated community.

### E. Springs at Hibiscus Crossing Recreation Impact Fee Agreement

Recommendation: Approve a recreation fee payment in lieu of dedication of land or park or recreation areas from Continental Properties, LLC

### F. Business of the Quarter Policy and Process

Recommendation: Approve the Business of the Quarter policy and process and confirm award recipients for the first quarter of 2019.

### G. City of Melbourne Proposed Comprehensive Plan Amendment on 300 Acres Immediately Adjacent Sawgrass Lakes

Recommendation: Authorize the City Manager, City Attorney and Planning Director to engage the City of Melbourne to address impacts on the City of West Melbourne from the City of Melbourne's proposed Comprehensive Plan Amendment.

**9. CITY COUNCIL REPORTS \***

Council Member John Dittmore  
Council Member Pat Bentley  
Council Member Andrea Young  
Council Member Barbara Smith  
Council Member Daniel Batchelor  
Council Member Adam Gaffney  
Mayor Hal Rose

**10. ADJOURNMENT – TIME CERTAIN NOT LATER THAN 10:30 P.M.**

All persons wishing to be heard should appear in person at these hearings or send written comments to the City Clerk. All persons and parties are hereby advised that if they should decide to appeal any decision made by the City with respect to any matter considered at the public meeting or hearing described in this notice, they will need a record of the proceedings, and for such purpose, said person or party may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Chapter 286, Florida Statutes). In compliance with American with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the City's ADA coordinator at 837-7774 at least 48 hours in advance of this meeting.

\* THERE ARE NO ATTACHMENTS OR BACKGROUND INFORMATION ON THESE ITEMS.