

MAYOR  
Hal J. Rose

DEPUTY MAYOR  
Pat Bentley

COUNCIL MEMBERS  
John Dittmore  
Adam Gaffney  
Bill Mettrick  
Barbara A. Smith  
Andrea Young



CITY HALL  
2240 Minton Road  
West Melbourne, FL 32904  
Phone: (321) 837-7774  
Fax: (321) 768-2390  
[www.westmelbourne.org](http://www.westmelbourne.org)

## CITY COUNCIL REGULAR MEETING

### AGENDA

August 21, 2018, at 6:30 p.m.  
City Council Chamber

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION**
3. **ROLL CALL**
4. **PRESENTATIONS/PROCLAMATIONS/INTRODUCTIONS**

A. Introduction of New Employees\*

Police Chief Rick Wiley will introduce Police Officer Brittney Skovsgard, who started with the City on July 16. Public Works Director Mark Piccarillo will introduce Maintenance Worker Davis Logan, who started with the City on July 30, and Water Distribution Worker Oadian O'Connor, who started with the City on August 6.

B. Interview Candidates for Vacancies on the Code Enforcement Board and Board of Adjustments

Council should conduct interviews for a vacancy on the Code Enforcement Board and for a vacancy on the Board of Adjustment.

5. **PUBLIC HEARINGS**

A. Timing of Connection Fee Payments for New Development

Recommendation: Approve the first reading of Ordinance No. 2018-13, changing the code to require developers to pay City connection fees and other agency impact and connection fees prior to issuance of a building permit instead of prior to issuance of a certificate of occupancy.

- B. Code Amendment to Include Single-Family Residential in the C-NH, Commercial New Haven Zoning District

Recommendation: Approve the second reading of Ordinance No. 2018-12, revising the C-NH, Commercial New Haven Zoning District, to include single-family residential as a permitted use.

- C. Amend the Future Land Use Map for Properties Located on the South Side of Hibiscus Boulevard, West of Dairy Road and North of U.S. 192

Recommendation: Approve the second reading of Ordinance No. 2018-10, amending the Future Land Use Map for the properties on Hibiscus Boulevard from Commercial (COM) and Medium Density Residential (MD-RES) to Urban Density Residential (UD-RES).

- D. Proposed Rezoning of Vacant Properties on the South Side of Hibiscus Boulevard, West of Dairy Road, and North of U.S. 192 to R-3, Multiple-Family Dwelling

Recommendation: Approve the second reading of Ordinance No. 2018-11, rezoning the vacant properties located on the south side of Hibiscus Boulevard from C-P (Commercial Parkway), R-A (Residential Agricultural) and M-1 (Light Industrial and Warehousing) to R-3 (Multiple-Family Dwelling) with the condition that the comprehensive plan map amendment (large scale) is approved.

## 6. PUBLIC FORUM

Persons wishing to speak must fill out a Request to Speak form and hand it to the City Clerk. Comments will be limited to three (3) minutes per person. Public Forum will be limited to thirty (30) minutes.

## 7. CONSENT AGENDA

- A. Approve the Regular City Council meeting minutes for Tuesday, July 17, 2018.
- B. Receive the Third Quarter 2017-2018 Budget Status Report.
- C. Receive and file the fiscal year 2018-2019 administrative expense budget for the West Melbourne Police Officers' Retirement Plan.
- D. Appoint Arvind Amaddikonda to serve on the Business Advisory Board to fill an unexpired term ending November 2018.

- E. Approve Resolution No. 2018-17 accepting the dedication of the remaining water distribution system and sanitary sewer system improvements for Sawgrass Lakes Phase Four, and authorize the City Manager to sign the Bill of Sale.
- F. Approve and authorize the Mayor to sign a utility easement for Florida Power & Light, as a condition for the installation of a new switch and transformer at the sewer treatment plant, which will be owned and maintained by Florida Power & Light.
- G. Authorize the purchase of two Chevrolet SUV pursuit rated vehicles from Garber Fleet Sales/Garber Ford, Inc., utilizing the Florida Sheriff's Association bid; authorize the expenditures to outfit the vehicles using DANA Safety Supply, Inc., under the City of Miami contract; and authorize the sole source purchase of in-car video systems, police radios, radar, and vehicle graphics, to provide for the newly authorized school resource officer positions.
- H. Approve Resolution No. 2018-18 accepting the dedication of water distribution system, drainage, road improvements, and public utility easement for Pineapple Cove Classical Academy at West Melbourne, Inc., and authorize the City Manager to sign the Bill of Sale and Public Utility Easement.

## **8. ACTION AGENDA**

- A. Selection of Provider for the City of West Melbourne Property, Crime, General Liability, Auto Liability and Physical Damage, Public Officials Liability, Employment Practices Liability, and Workers Compensation Insurance

Recommendation: Approve the ranking of Insurance Brokers/Providers by the selection committee and authorize the City Manager to bind coverage on behalf of the City and to sign an agreement with the Florida Municipal Insurance Trust for fiscal year 2018-2019 insurance coverage.

- B. Final Plat for Eber Cove Subdivision

Recommendation: Approve the final plat for the Eber Cove Subdivision and authorize the Mayor to sign the plat.

C. Code Amendment to Change the Required Parking for Multi-Family Dwelling Units

Recommendation: Approve the first reading of Ordinance No. 2018-15, changing the current parking code requirement of 2 parking spaces/1 dwelling unit to 1 parking space/each bedroom for multi-family developments.

D. Code Amendment to Change the Minimum Hotel Room Area in the C-P (Commercial Parkway) and C-1 (Low Density Commercial)

Recommendation: Approve the first reading of Ordinance No. 2018-14, reducing the minimum hotel room area in the C-P (Commercial Parkway) and C-1 (Low Density Commercial) zoning districts.

E. Town Center Incentives Resolution

Recommendation: Adopt Resolution No. 2018-19, approving a process for town center incentives to be provided to developers who demonstrate commitment to a layout and appearance that promotes a town center.

F. Police Chief Contract Extension

Recommendation: Approve Amendment No. 3 to the employment agreement with Police Chief Rick Wiley to provide for a four-year contract extension, and authorize the Mayor to execute the Amendment on behalf of the City Council.

G. Annual Review of the City Manager's Performance

Recommendation: Review the summary results of the City Manager's annual performance evaluation, and by motion, accept the summary results.

**9. MANAGEMENT REPORTS**

A. Chief of Police

Recommendation: Police Chief Wiley will present the July 2018 Police Department report.

**10. CITY COUNCIL REPORTS \***

Council Member John Dittmore  
Council Member Bill Mettrick  
Deputy Mayor Pat Bentley  
Council Member Andrea Young  
Council Member Barbara Smith  
Council Member Adam Gaffney  
Mayor Hal Rose

**11. ADJOURNMENT – TIME CERTAIN NOT LATER THAN 10:30 P.M.**

All persons wishing to be heard should appear in person at these hearings or send written comments to the City Clerk. All persons and parties are hereby advised that if they should decide to appeal any decision made by the City with respect to any matter considered at the public meeting or hearing described in this notice, they will need a record of the proceedings, and for such purpose, said person or party may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Chapter 286, Florida Statutes). In compliance with American with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the City's ADA coordinator at 837-7774 at least 48 hours in advance of this meeting.

\* THERE ARE NO ATTACHMENTS OR BACKGROUND INFORMATION ON THESE ITEMS.